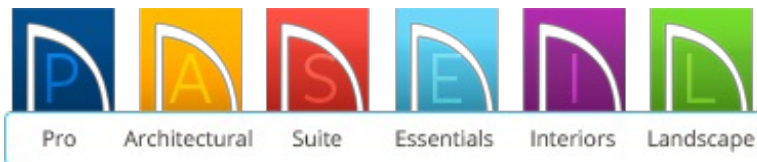


# Deleting an Entire Floor or the Foundation

Reference Number: **KB-00298**

Last Modified: **July 16, 2015**

The information in this article applies to:



## QUESTION


I would like to delete an unwanted floor or delete my foundation within Home Designer. How do I accomplish this?

## ANSWER

After creating a plan, you may want to rebuild or remove a floor or foundation. To rebuild a floor or foundation in a plan, the existing floor or foundation must first be deleted.


Use the procedure in this article to delete an unwanted floor or foundation. For the purposes of this article, your plan will need to have a first floor, second floor and a foundation.

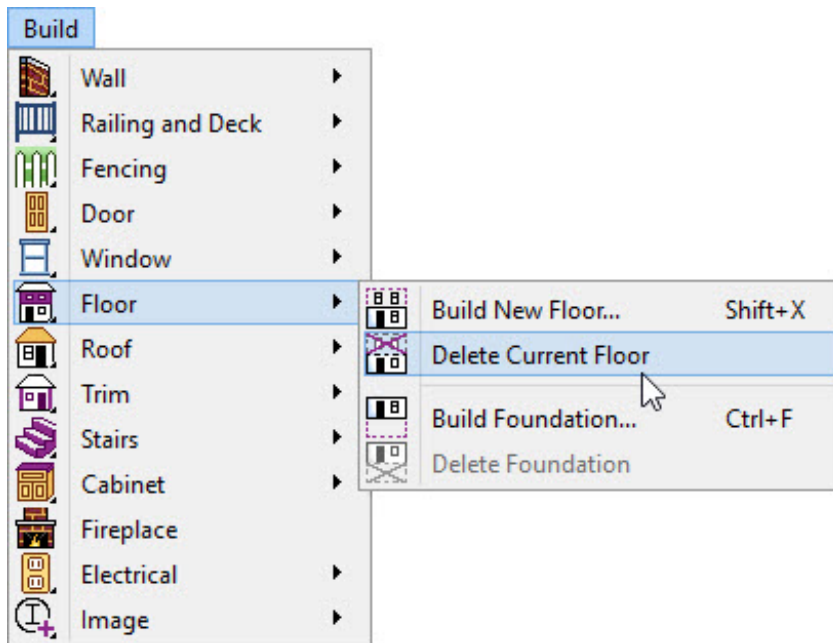
To delete a floor

1. To delete the second floor, you must first go to the second floor. To do this, click on the **Up One Floor**  button on the toolbar until the second floor is active. Once

you are on floor two, the **Change Floor/Reference** will show the number **2**

▼ 2 ▲.


- Next, from the menu select **Build> Floor> Delete Current Floor**  and the contents of Floor 2 will be removed.



- Once you return to floor one, you must build a new second floor to return to the second floor level.

**Note:** Floor 1 cannot be deleted using this method. To delete the contents of the first floor, you need to group select and delete the objects.

To delete the foundation

- From the menu select **Build> Floor> Delete Foundation**  and the contents of Floor 0 will be removed.
- To rebuild the foundation, select **Build> Floor> Build Foundation** .

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